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Application From

**Trustee Application Form**

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| Mobile_PhoneEmailNational_Insurance_CardTelephone2House4Name6 | Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Postcode:\_\_\_\_\_\_\_\_\_\_\_\_  Home phone number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Work phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Mobile phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  National Insurance number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Please either complete the work/voluntary experience section or include your CV

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| Description: \\gefserver\Photosymbols 3\lores_images\Place_Work_Place.jpg | **Work / Voluntary Experience:**  What work/volunteering are you doing now?  What work/volunteering have you done? | |
| Job Title / Work you did  Description: \\gefserver\Photosymbols 3\lores_images\William-11.jpg | Company Name Description: \\gefserver\Photosymbols 3\lores_images\Cityscape1.jpg | Dates  Description: \\gefserver\Photosymbols 3\lores_images\Years.jpg |
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| How did you hear about this job?  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |

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| Description: \\gefserver\Photosymbols 3\lores_images\Place_College.jpg | **Education:**  What certificates do you have from school, college, and university and/or training courses? |

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| College/University/School  Description: \\gefserver\Photosymbols 3\lores_images\Classroom_White_Board.jpg | Qualifications  Certificate | Dates  Description: \\gefserver\Photosymbols 3\lores_images\Years.jpg |
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| Description: \\gefserver\Photosymbols 3\lores_images\Checklist_Tick.jpg  Idea-3  William-8 | Why would you be good at this volunteer role?  **Please refer to the ‘Role of Trustee’ document, then answer the following questions.**  **Give specific examples from your previous job/s in your answers.**  *This is important for our scoring.*  Please use more paper if necessary.  **1. An ability to think strategically and to drive forward strategic development across all aspects of Grace Eyre’s interests (ensuring that good ideas get put in place)**  ­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­  ­­­­­­­­­­  **2. Proven experience and understanding of management and governance challenges gained at senior level in the public, voluntary or private sectors in relation to health, social care or housing**  ­­­­­­­­­­­­­ |
| Partnership  Group 40  BSL Communicate  Friendship 1 | **3. An ability to build and maintain partnerships with a range of stakeholders**  ­­­­­­­­­­­­­­­­  **4. Experience of significant organisational, people and cultural change**  ­­­­­­­­­­­­­­­­  **5. Effective communication and interpersonal skills**  **6. An understanding of and commitment to equality and diversity** |

**In addition to the general criteria;**

**Applicants should be able to demonstrate knowledge and experience in a specific area, which may include, though is not restricted to, one or more of the following:**

**Please tick the relevant box.**

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| Health |  | Social Care |  | Housing |  |
| Training / Assessment | | | | |  |
| Regulation | | | | |  |
| Information Technologies | | | | |  |
| Business / Industry / Customer Relationship Management | | | | |  |
| Finance / Audit | | | | |  |
| Legal | | | | |  |
| Equality and Diversity | | | | |  |
| Communications and PR | | | | |  |
| Change Management | | | | |  |
| Human Resources | | | | |  |
| Fundraising | | | | |  |
| Other | | | | |  |

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| BSL Signed  Board meeting | **7. Please provide details of this specific area**  **8. An understanding of learning disability services, mental health services or social housing management**  **9. Previous experience of operating in a non-executive capacity as well as of Chairing or sitting on Board sub-committees** |

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| Think11 | Do you know anyone who works, volunteers or is a trustee at Grace Eyre?  Yes / No (Please circle or highlight)  If yes, what is their name and how do you know them?  Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  How I know them: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| Description: \\gefserver\Photosymbols 3\lores_images\Complain.jpg | In the last three years have you had any disciplinary action?  Yes / No If ‘yes’ please tell us.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Arrest | Do you have any criminal convictions or cautions? \*  Yes / No If ‘yes’ please tell us. |
| No-3 | Have you even been stopped from working with children and/or vulnerable adults? \*  Yes / No If ‘yes’ please tell us about it here. |
| UK | Do you have the right to work in the United Kingdom?  YES NO |

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|  | Do you have a Support Worker?  If you are happy for us to phone, please tell us their:  Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Can we ask about your skills – Yes / No |

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| **Please read the statement below and sign the form only if you agree with it.**  Everything I have written in this form is true.  I understand that if anything I have written is not true, you won’t offer me the job/volunteer role.  If you find out later that something I said is untrue, I won’t be offered the job/volunteer role or I may be dismissed.  Please sign here \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Please return to Grace Eyre by post or by hand:  Address: Grace Eyre, 36 Montefiore Road, Hove, BN3 6EP  Email: [bnizam@grace-eyre.org](mailto:bnizam@grace-eyre.org)  \*Please give details on a separate sheet, this should include any spent convictions under Section 4 (2) of the Rehabilitation of Offenders Act 1974, if the job for which you are applying involves working with vulnerable adults, in which case both spent and unspent criminal convictions, cautions, bind overs and pending prosecutions must be declared. You may exclude spent convictions, if to the best of your knowledge you will not be working with or be working in close proximity to vulnerable adults.  The information supplied by applicants will be kept confidentially and in line with Data Protection Legislation. |

The information will be kept confidentially and in line with General Data Protection Regulations and will only be used for monitoring our business processes and will not be viewed by recruiting managers.