

Refer a friend scheme information

Grace Eyre are offering a £400 introduction bonus to any employee who introduces a successful candidate for a current vacancy. If the person you refer gets the job and passes their probation period, you will be paid the introduction bonus.

What you need to do

You tell a friend about a new vacancy at Grace Eyre.

The friend you tell applies for the job through our website and writes your name on their application in the 'referred by a friend' box.

To receive the bonus your friend will need to be interviewed then be offered and accept the job and pass their probation period.

You will receive a £400 bonus in your pay following their successful completion of their probationary period.

Conditions of the refer a friend scheme

1. The new recruit must let Grace Eyre know that they have been referred by a current employee. They will need to do this by writing the name of the person who referred them on their on-line application form.
2. The bonus will be paid once the new recruit has passed their probationary period.
3. The scheme includes part-time and fix-term roles which are for 7 months or longer. The bonus payment is the same amount for all roles.
4. Only 1 introduction bonus can be paid for each new employee.
5. You can refer as many people as you like.
6. You and the person you referred will both need to be employed when the bonus is paid.
7. The new employee that you refer must not have been employed by Grace Eyre in the last 2 years.
8. The new employee that you referred must have not have also applied through a recruitment agency.
9. Any person involved in the decision of hiring the candidate will not be eligible for the bonus.
10. Members of the HR Department who refer a candidate will be asked to prove they knew the candidate before their application was made before any bonus can be paid.
11. The HR department will let you know in writing when you when you become eligible for the bonus, i.e. when the new recruit passes their probationary period.
12. Grace Eyre reserve the right to withdraw the scheme and payment at any time or amend the terms and conditions. Any updates or amends to the scheme will be communicated to all staff.